



July 2016

Dear BASD Parent/Guardian:

Welcome back to school!! Over the summer, we've worked diligently to create the transportation schedule for eligible students. You will find the bus schedule for your child's school in the back-to-school newsletter included in this mailing. This roster includes a list of bus numbers, bus stops, and bus pick-up and drop-off times. Please note that while we try to make the pick-up and drop-off times as accurate as possible, you should allow for a time variance for the first week or two of school. Students should be **at** their bus stops at least five minutes prior to the scheduled pick-up time. Students must be at their stop ready to board the bus; they should not wait inside their home until the bus arrives. Also, please note that it is **the responsibility of the parent** to make sure someone is at the bus stop to meet their child upon drop-off in the afternoon.

To help keep you updated on our transportation goings-on, you may access the district's web site, bloomsgasd.schoolwires.com, click on "Information," and from there, click on "Transportation." Any major bus delays (more than 15 minutes) that may result from a traffic accident, road closure, etc. will be noted on the district's announcements on its home page, and may also be announced via One Call. If you are not able to access the Internet, feel free to contact the district office (570-784-5000) to check on the status of a late bus.

Again this school year, we will be enforcing the use of the "Temporary Bus Pass" and the "Special Bus Stop Request Form." The Temporary Bus Pass will allow students to be picked up/dropped off at a bus stop other than their residence on a temporary basis (e.g., if a student's parents will not be home one evening so he/she must be dropped off at a grandparent's home). In order to receive a Temporary Bus Pass, a student must take a signed note from a parent/guardian to the school's main office. Upon submitting the note, the student will be issued a Temporary Bus Pass from an authorized school employee. Please be sure to adhere to this procedure and plan ahead if you know your child will need to be picked up or dropped off at a stop other than the one assigned to him/her. Also, please note that students with a Temporary Bus Pass may only be picked up or dropped off at an already established bus stop for his/her school.

The Special Bus Stop Request Form is to be used to request a permanent change to a student's morning and/or afternoon bus stop. As is the case with the Temporary Bus Pass, a student will only be permitted to change a bus stop to one that is already in existence for his/her school. This form may be obtained on the district's web site, at the district office, or at the main office of any of the schools. Once completed, it should be submitted to Stephanie Kessler in the district office, who will let the parent know whether or not the request is approved.

Throughout the year, please feel free to contact either of us if you have any questions or concerns regarding student transportation. Enjoy the rest of your summer and have a happy and safe 2016-2017!!

Sincerely,

Michael A. Upton mupton@bloomsd.k12.pa.us
Business Administrator

Stephanie Kessler skessler@bloomsd.k12.pa.us
Transportation Coordinator